

Department of Public Health
Barbara A. Garcia, MPA, Director of Health



Edwin M. Lee
Mayor

Laguna Honda Hospital and Rehabilitation Center
Mivic Hirose, RN, CNS, Executive Administrator

To: Honorable Edward A. Chow, M.D., President, San Francisco Health Commission,
Members of the Health Commission

Through: Barbara Garcia, MPA
Director of Health

From: Mivic Hirose, RN, MS, CNS *Mivic Hirose*
Executive Administrator
Laguna Honda Hospital and Rehabilitation Center

Date: November 4, 2014

Subject: Agreement to Acquire and Operate Vehicles in Accordance with the Federal Transit Administration, Section 5310 Program

The Federal Transportation Administration (FTA) established a capital grants funding program entitled the Elderly and Disabled Specialized Transit Program, or FTA Section 5310. The program, administered by the California Department of Transportation (CALTRANS) addresses the transportation needs of elderly persons and persons with disabilities.

I am pleased to report that Laguna Honda Hospital and Rehabilitation Center (Laguna Honda) was successful in its application to acquire transit vehicles via the FTA Section 5310 program, particularly since the application process was competitive, involving many nonprofit and public agencies throughout the State. The grant enables Laguna Honda to procure two medium shuttle vehicles with a value not to exceed to sixty-seven thousand dollars (\$67,000.00) per vehicle from FTA Section 5310 funds. Laguna Honda will implement a Title VI anti-discrimination plan, which has been already approved by CALTRANS and is required for the utilization of federally funded vehicles. The acquisition of the vehicles will satisfy the requirements of the City's Healthy Air Clean Transportation Ordinance.

The new vehicles are necessary to replace the current shuttles that are being used to transport patients, visitors, and staff to and from the public transit stations, (MUNI and BART) and the hospital campus. The current shuttles are 20 years old and newer vehicles will enable the continuance of this very valuable transportation service, particularly for those who take the shuttle because they are unable to navigate the climb up to the hospital.

Laguna Honda requests approval from the Health Commission and the resolution to accept the terms of the grant by entering into a contract with CAATRANS, using the State's Standard Agreement (DOT-213) which will allow Laguna Honda to acquire two medium shuttles, and operate them within the requirements of the FTA Section 5310 program.

Please contact me if there are any questions or if additional information is requested. Thank you.

Attachment: Draft Resolution